

**STATEMENT OF WORK
FOR SUPPORT TO U.S. EUROPEAN COMMAND (USEUCOM)
Intelligence Mission Operations Center (IMOC)
Joint Intelligence Operations Center-Europe (JIOC-EUR)**

1.0 DESCRIPTION OF SERVICES:

1.1 Purpose: The purpose of this Task Order Statement of Work (SOW) is to identify, in conjunction with the basic USAFE contract Statement of Objective (SOO), government minimum requirements to be performed by the contractor to support the US European Command (EUCOM) Intelligence Mission Operations Center (IMOC) of the Joint Intelligence Operations Center-Europe (JIOC-EUR).

1.2 Scope: In accordance with (IAW) the basic SOO and in direct support to IMOC Targets Division's Information Operations Section activities within the European Theater, assistance will include: all-source intelligence preparation of the battlespace (IPB) for the Global War on Terrorism (GWOT) campaign and Theater Security Cooperation (TSC) Plans. Efforts will support EUCOM's Area of Responsibility (AOR) IO targeting, all-source fusion analysis, TSC efforts, and planning support for the full spectrum of IO missions including Computer Network Operations (CNO), Electronic Warfare (EW), Military Deception (MILDEC), Operational Security (OPSEC) and Psychological Operations (PSYOP). This assistance shall include direct support to intelligence analysis regarding aspects of IO to include human factors; decision makers; and military Command, Control, Communications, Computers and Intelligence (C4I) networks and infrastructure. Efforts will also include intelligence support to Special Technical Operations (STO) and the TSC Program.

1.3 Skill Capabilities:

1.3.1 Information Operations (IO) Support: The Contractors (Two Senior Analysts / 0001AW) shall review the USEUCOM Information Operations (IO) goals and objectives, processes, methods, organizational structure and the application of resources (manpower and equipment) for adequacy. Assist IMOC/TD-IO in the analysis of this information and make recommendations concerning the IO force structure and the phased implementation and maturation of IO capabilities. Assist in the assessment of the IO capabilities of selected countries in the EUCOM AOR to include:

- Provide expert opinion and advice concerning Perception Management capabilities regarding military and civilian command and control, telecommunications, and computer network capabilities.
- Provide input to all-source tailored intelligence assessments, including political decision making systems, C4I capabilities, and IO intentions of target countries. The C4I capability assessments may include the target countries' telecommunications capabilities, network configurations, as well as identifying

vulnerabilities, transmission paths, switching systems, cellular systems, and emerging technologies.

- Work closely with military and political analysts and provide input to the production of IO intelligence assessments used by contingency planners and targeteers in Theater. Provide results of functional analysis and/or assessments of vulnerability to disruption, interception, and manipulation.
- Support development of IMOC assessments by coordinating with Theater Service Components, installation leadership, and assessment organizations for dates and requirements.
- Provide input, analysis, and coordination with EUCOM Plans and Operations Center (EPOC) Special Technical Operations (STO) branch.

1.3.2 Theater Security Cooperation (TSC) Planner: The Contractor (One Senior Analyst / 0001AW) shall plan and coordinate semi-annual Director of Military Intelligence (DMI) conferences and / or working groups. These tasks will be in support of Operation Enduring Freedom Trans Sahel (OEF-TS), supporting USEUCOM operations across the spectrum of military functional areas throughout the USEUCOM AOR with emphasis on intelligence operations, intelligence sharing, intelligence architecture, and intelligence enablement. This support may be in support of the USEUCOM HQ/JIOC-EUR or components.

1.3.2.1 The contractor will use intelligence doctrine and the J2 Vision to plan the DMI conferences and J2 engagement visits to OEF-TS countries to reinforce relationships, encourage intelligence sharing for military operations and contingencies within the USEUCOM AOR, and obtain deliverables to further the OEF-TS Intelligence Capacity Building plan. Specific duties include:

- Coordinate and arrange EUCOM J2 trips and J2 counterpart visits, to include pre- and post-visit liaison with Defense Attaches. Prepare the requisite J2 Trip and Visit Books, lessons learned, talking points, and After Action Reports.
- Conduct in-progress reviews as a member of J2PR-C Intelligence Security Cooperation Branch, Africa Section.
- Interact with and brief senior U.S. and foreign partner nations' military officers and civilian government officials.
- Independent travel to EUCOM AOR African countries.
- Familiarity with military protocol and negotiation.
- Assist with OEF-TS Intelligence Capacity Building tasks in support of the Intelligence Security Cooperation Branch.

1.3.3 Management Assistance: In accordance with the SOO.

1.3.3.1 Technical Reviews and Meetings: The Contractor shall support and attend reviews, working groups, technical exchange meetings, and briefings in a manner that is not to conflict with other tasking. For those reviews, working groups, technical exchange meetings, and briefings that would involve travel by the Contractor, attendance shall also be predicated on the availability of travel funding, appropriate Government travel authorization, and Government passing the support personnel's clearance information (as applicable).

Provide this information to the Quality Assurance Personnel (QAP) as a work in progress, prepared IAW the table provided in paragraph 2.0. Delivery of the initial work in progress constitutes Government acceptance. If the QAP provides comments to the work in progress IAW the table in paragraph 2.0, then Contractor incorporation of the QAP's comments into the final version constitutes Government acceptance. If no QAP comments are provided to the Contractor on the initial version of the work in progress, then the initial version shall be the only version made available to the QAP.

1.3.3.2 Prepare a listing of support provided during the monthly reporting period and incorporate this listing into the MSR. Contractor support in this tasking area may include work performed in support of and attendance at staff meetings, reviews, technical exchange meetings, and/or briefings.

1.3.3.3 Presentations and Briefings: The Contractor shall support the preparation of briefing materials, in MS PowerPoint softcopy file format, regarding information made available to the QAP in the areas of support contained within this SOW.

Provide this information to the QAP as a work in progress, prepared IAW the table provided in paragraph 2.0. Delivery of the initial work in progress constitutes Government acceptance. If the QAP provides comments to the work in progress IAW the table in paragraph 2.0, then Contractor incorporation of the QAP's comments into the final version constitutes Government acceptance. If no QAP comments are provided to the Contractor on the initial version of the work in progress, then the initial version shall be the only version made available to the QAP.

1.3.3.4 Materials/Deliverables: IAW the basic SOO. The following work prepared by the Contractor shall be considered as Technical Notes that are provided to the QAP based upon the prioritization listing developed and maintained with coordination between the QAP and Contractor personnel. Technical Notes made available by the Contractor may include:

- Bullet Background Papers – document, MS Word files, NTE two (2) pages in length, high-level information on a specific topic or issue of interest intended to provide information (such as what is the background and current status of IO in EUCOM);
- Staff Summary Sheets – document, FormFlow files, NTE two (2) pages in length, high-level information on a specific topic or issue, intended to inform senior leadership or to facilitate a decision (such as recommendation to release an EPOC/ID or EUCOM J2 (ECJ2)-related message);

- Staff Packages – document, any combination of FormFlow, MS Word, or MS PowerPoint files, NTE five (5) pages in length, may include photographic copies of other documents, typically includes Staff Summary Sheet, textual and potentially graphical information, written to provide detailed information suitable to facilitate a decision by ECJ2 or EPOC/ID (such as recommendation on J2 directing HQ USAFE/IN to accept IO responsibility for reporting on current operations);
- Document Review and Comments – document, MS Word files, NTE five (5) pages in length, captures the reader's comments and recommended changes to documents, often provides feedback to author or originating organization (such as commenting that HQ USEUCOM does not have sufficient resources to accomplish IO mission described within a document);
- Presentation Materials – briefing, MS PowerPoint file, NTE fifteen (15) presentation slides in length, provides textual and graphical depiction of information pertaining to a specific subject, intended to inform and/or to facilitate a decision (such as a presentation on the status of IO activities to the Theater Targeting Conference attendees);
- Staff Package Reviews – MS Word files, NTE one (1) page in length, comments on the content of Staff Packages prepared by someone other than the reviewer, typically provides either concurrence or provides recommended changes that should be incorporated in order for the reviewer to recommend concurrence (such as the establishment of an IO cell at a facility is not in accordance with HQ USEUCOM direction); and
- Analysis Support Documents – MS Word files, NTE ten (10) pages in length, provides results of analysis of a specific topic or issue, may be used as input to Government intelligence reporting (such as information that a country's telecommunication infrastructure employs outdated switches susceptible to interruption by overloading).

All in progress works shall be produced in standard applications (document types indicated in the above table) as agreed by the QAP and Project Manager/Task Lead, and/or senior on-site Contractor personnel. The first work in progress of each type listed above will be developed in an iterative process with the QAP concerning the format of the information contained within. The Contractor shall incorporate the QAP's written comments and provide the revised document to the QAP. Incorporation of the QAP's comments into the final work in progress shall constitute Government acceptance of the format, and all subsequent works in progress of this type shall be produced IAW this format.

1.3.3.5 Travel: IAW basic SOO. The Contractor shall travel to locations covered by this SOW as identified by the QAP in conjunction with the Contractor PM/TL/Senior on-site Contractor representative. The Contractor shall be provided three (3) workdays advance notice prior to a TDY. This notice will be via E-mail and contain the objectives of the TDY.

- For European Theater AOR destinations, the length of each trip is estimated at five (5) calendar days, including travel. Nine (9) in-theater trips are estimated in the performance of this task.

- For CONUS destinations the length of each trip is estimated at seven (7) days, including travel. Nine (9) CONUS trips are estimated in the performance of this task.

1.4 Personnel Labor Categories: IAW basic SOO.

2.0 SERVICE DELIVERY SUMMARY (SDS):

Performance Objective	SOW Para	Performance Threshold
Plan and coordinate DMI conferences, J2 engagement visits to OEF-TS countries, and J2 counterpart visits.	1.3.2, 1.3.2.1	100% Complete. 95% of the time.
Support and enhance the OEF-TS Intelligence Capacity Building plan	1.3.2.1	100% Complete. 95% of the time.
Provide input to all-source tailored intelligence assessments	Para. 1.3.1, 1.3.2	100% Complete. 95% of the time.
Coordinate with military and political analysts, contingency planners, and targeteers to provide functional analysis of vulnerabilities for disruption, interception, and manipulation	Para. 1.3.1	100% Complete. 95% of the time.
Coordinate with Theater Service Components, installation leadership, and assessment organizations, plus attend pre-assessment and assessment visits	Para. 1.3.1	100% Complete. 95% of the time.
Provide input, analysis, and coordination with EPOC Special Technical Operations (STO) branch as directed by EPOC leadership.	Para 1.3.1	100% Complete. 95% of the time.

3.0 GOVERNMENT FURNISHED FACILITIES, PROPERTY AND SERVICES

3.1 Government Furnished Facilities: Office space at HQ USEUCOM for Contractor personnel shall be provided with access to the locations where required work is to be performed.

3.2 Government Furnished Property: Government Furnished Property will include desks, chairs and assigned computers and monitors. Use of shared computer systems, peripheral devices, local area networks and software applications. Shared use of JWICS, SIPRNET and NIPRNET computers. Use of military and commercial telephone lines, FAX, copier and associated supplies.

4.0 GENERAL INFORMATION: IAW basic SOO.

4.1 TO Procedures: IAW the basic SOO. The FD shall monitor contractor compliance with the provisions of this TO, assist in resolution of conflicts in work schedules with the organizations, and serve as the approval authority for all associated support and deliverables. The QAP shall inspect and accept contractor technical performance of the tasks stipulated in this TO.

4.1.1 Technical Evaluation: IAW the basic SOO.

4.1.2 Task Order: A Firm Fixed Price non-personal services Task Order shall result from this SOW, using the appropriate CLINs set forth under the contract pricing schedule.

4.1.3 Performance period: 16 September 2006 – 15 September 2007

4.1.4 Hours of Performance: Hours of performance are IAW the basic SOO. Standard work week is 40 hours. Normal working hours are Monday-Friday, 0800-1700 under non-crisis conditions. The contractor may be required to work on United States Federal Holidays if mission requires. Under national crisis conditions, contractor shall remain on site to support mission requirements. Work for extended hours due to mission exigencies, pursuant to the basic SOO will be compensated under separate CLIN established for Extended Work Week effort.

4.1.5 Place of Performance: HQ USEUCOM (Germany, Zone 1)

4.1.6 Logistical Support: IAW the basic SOO.

4.2 Quality Control Program/Quality Control Plan (QCP): Tailored to this TO.

4.3 Performance Management: IAW the Partnering Agreement and Performance Management Plan.

5.0 ASSOCIATE CONTRACTOR RELATIONSHIP: IAW basic SOO.

6.0 SECURITY REQUIREMENTS: IAW basic SOO.

7.0 PARTNERING AGREEMENT: IAW basic SOO.

8.0 MISSION ESSENTIAL PERSONNEL: IAW basic SOO and Para 9.0 below.

9.0 PERFORMANCE OF SERVICES DURING CRISIS DECLARED BY THE NATIONAL COMMAND AUTHORITY OR OVERSEAS COMBATANT COMMANDER: All contractor services identified in this SOW are essential for performance during crisis declared by the National Command Authority or Overseas Combatant Commander and/or during wartime or contingency operations, pursuant to clause 5352.215-9101 of the basic contract. The government shall notify the contractor in writing when such a crisis is declared and contractor performance is required, including contractor hours of operation.